**Date**: 7:30 am, Thursday, May 14, 2015

**Location:** LaSalle Gardens Retirement Community

**Attendees:** Kelvin Galbraith, Shirlea Crook, Melissa Diamond, Ana, Dr Kiara Galbreath, Sonia Pagliuso, Dr. Inge Scharge, Miriam Mulkewich, candies Cook

**Regrets**: Councillor Rick Craven, Bill Boehler

**Staff:** Bob Meehan, Andrea Dodd

**Guests:** Carrie Hughes

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| **Agenda Item** | **Discussion/Action** | **Accountable Person** | **Target Due Date** |
| **1.** Declaration of Interest | none |  |  |
| 2. Approval of Agenda | Approved by all |  |  |
| **3.** Approval of Minutes | Motion by Candise  Approved by Melissa |  |  |
| 4. Report from Chair | The Chair gave approval to hiring a new Social Media Coordinator. Motion**: That that Andrea Dodd be employed as our Social Media Coordinator on a fee for service basis, at $22 per hour.** Motion by Kelvin, seconded by Candise. This position is budgeted at 4 to 5 hours per week. |  |  |
| 5. Report from the Vice-Chair | Shirlea made a presentation regarding Sandi Stride, regarding recycling and use of energy. Discussion ensued in regard to having a presentation from Sandi.  Discussion in regard to the carry bags that are presently in storage. Bob and Shirlea to meet to discuss usage. |  |  |
| **6.** Report from Treasurer | Melissa updated the Board on the current banking information. She recommended that we renew our GIC valued at, $23,852. On a 30 day renewable basis.  Melissa reported that she cannot upload information to Google Sheets. Therefore Bob will issue his reports via Drop Box. Bob, Melissa and Ana to meet for training on Drop Box. |  |  |
| **7.** Report from Councillor Craven | Deferred until next time |  |  |
| **8.**  Repot from Social Media Coordinator | Andrea Dodd introduced herself to the Board and gave them some information on her background and what she hopes to accomplish |  |  |
| 9. Report from the General Manager | Invitation from the  Burlington-Hamilton Chamber of Commerce to their summit was discussed. Decision to forgo the event based on cost versus benefit.  Proposal from Judy Worsley to present at our Governance Seminar was received by Shirlea. Shirlea will forward this proposal and Bob will distribute to the Board. Discussion ensued with regard to the three potential presenters. Bob will respond to the presenters and inform them that they are still under consideration. Bob will ask for further detail from Fay.  Board decided on s June 23rd luncheon to honour Mark’s contribution to the BIA. It will be held at Nonna’ from 12 to 1 and is subject to Mark’s availability. Bob will investigate a suitable trophy.  Bob presented the overall cost on the Tree of Hope project. Discussion ensued. The Board is looking for ways to cut costs, including but not limited to; elimination of the ad in the Post, and donation to the choirs. Bob will seek a donation from Plucker’s for 2015.  Bob updated our progress on the construction at Plains and Waterdown Road. The City cannot guarantee that construction will be complete in time for the Christmas season, therefore the decision on Christmas lights will be deferred until 2016.  Bob will meet with Melissa to review the Strategic Plan in regard to the Public Art Project. Bob will also review the minutes to discover whether or not a motion has already been passed on this issue.  Business Directory Coordinator position was discussed and referred to the Executive. |  |  |
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| 10. New Business | None |  |  |
| 11. Next Meeting | June 11, 2015 7:30 AM (venue TBD) |  |  |
| 12. Adjournment | 9:10 AM |  |  |