**Date**: August 13, 2015

**Location:** LaSalle Park Retirement Residence

**Attendees:** Kelvin Galbraith, Dr. Kiara Galbreath, Dr. Inge Scharge, Shirlea Crook, Councillor Rick Craven, Candise Cook, Melissa Diamond, Miriam Mulkewich, Sonia Pagliuso

**Regrets**: None

**Staff:** Bob Meehan; Andrea Dodd

**Guests:** None

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| **Agenda Item** | **Discussion/Action** | **Accountable Person** | **Target Due Date** |
| **1.** Declaration of Interest | none |  |  |
| **2.** Approval of Agenda | All |  |  |
| **3.** Approval of Minutes of June 11th | Motion by Inge  Seconded by Candise |  |  |
| **4.**  Report from Chair | * Kelvin distributed the new Organizational Chart * Bill has sold his business and has resigned from the Board. Our thanks to Bill for his years of service * Ana has missed a number of meetings. Shirlea will get in touch with Ana to judge her interest in staying on the Board * Kelvin has agreed to attend the Strat Plan meetings |  |  |
| 5.  Report from the ViceChair | * Shirlea thanked the Board for the flowers they sent after her father passed away. * Shirlea led a discussion about a donation to Fay Booker’s favourite charity. * Motion by Melissa; seconded by Sonia that: **the Board of Management donate $200 to the charity of choice of Fay Booker** * Carried |  |  |
| **6..**  Report from  Treasure | * Melissa reported that we have approximately $46,000 in our current account. Our reserve accounts are unchanged at $97,000 * Discussion around the budget for 2016 and the Strat Plan * The Budget and Strat Plan Committee – Kelvin; Melissa and Bob will meet before the next Board meeting. The Committee will then bring the plan to the executive for approval, before it goes to the Board * Melissa would like statements in a more timely manner. Bob will discuss with Janice |  |  |
| **6.**  Report  from  Councillor Craven | * Mountain Co-op will be having there annual bike ride on Sunday, August 23. The route will take it through Aldershot * The Royal Bank will not be erecting a new bank! * LaSalle Park Marina expansion has been approved * Utility box at Downsview has been wrapped, compliments of David Craig * The next box to be wrapped will be at the corner of Waterdown and Plains |  |  |
| 7.  Report from the Social Media Coordinator | There has been lots of activity on social media. Andrea is busy gathering information for our directory |  |  |
| 8.  Report  from the  General Manager | * There will be no food truck festival this year. Too many roadblocks. The City is reviewing its by-laws so we will wait to see if it is easier next year * The governance seminar will be with a full breakfast * Bob will proceed with the ‘after 5 “ reception but will explore Pluckers as a possible venue * Christmas Tree of Hope Committee, composed of Kiara, Candise and Bob, will meet before the end of the month to start the planning process * Bob brought the Board up-to-date on his activities with BEDC. Our involvement with the Economic Advisory Committee has come to an end * Burlington Green has asked us to endorse their vision for Burlington. The Board would like them to present at our next meeting. Bob will arrange * Bob and Shirlea led a lively discussion about our newsletter and when we should consider converting over to a purely on-line version. No decision was made * Bob will encourage our relationship with the Fire Prevention Department of the Burlington Fire Department |  |  |
| **9.** New Business | Tourism Burlington has asked for a spot on our web site. The Board has agreed and would also like a spot for the RBG. A link was suggested |  |  |
| **10.** Next Meeting | September 10th at Park Avenue Manor |  |  |
| **11.** Adjournment | 8:35 am |  |  |