

Aldershot Village BIA Board of Directors

Meeting Minutes

Thursday, February 11th 2016

Present: Galbraith, Crook, Diamond, Cook, Galbreath, Mulkewich, Pagliuso, Scharge, Craven

Staff: Dodd

Regrets:

Guests: none

1. Call to Order at 7:30

Meeting Chaired by: Kelvin Galbraith

1. Approval of Past Minutes – Thursday, January 14th 2015

Motion by: Cook

Second by: Diamond

Motion Carried

1. Approval of Agenda: Carried Craven, Crook
2. Chairs remarks

* Move to create Letterhead and envelope. Yes.
* John Birch would like us to redo our letter of endorsement on letterhead.
* Crook will get a quote for letterhead from and Aldershot Village business.

1. Councilor Craven Report

* Public meeting re: resurfacing biggest issue was traffic.
* Traffic will be disrupted and staff are working on a plan to mitigate the impact along Plains Road.
* ADI has announced the first phase of its Station West development.
* March 7th - 7pm public meeting to discuss Phase One.
* Does not require zoning and bylaw changes so approvals should go through quickly.
* Starts of the discussion of the Mobility Hub.
* Budget has been set for another bench along the Plains Road corridor. Suggestions on where to place it are welcome.
* May 19th we are arranging a walking tour for City Staff and would like 2 representatives of the BIA.
* Met with the Plains Road coordinator for the City of Burlington (Rosa).
* We need to coordinate the walking tour, Strategic Plan with the BIA and the Utilities along Plains Road. This will be added to the Agenda for April.
* Strategic Planning meeting will be planned for June and the Agenda for that needs to be set soon. He will come back with a proposed date.
* April 23rd – Earth Day and are we doing this?

1. Social Media Report

* All is flowing nicely. More likes, comments & shares.
* We could use more events from members so another online newsletter will go out reminding members to let us help them with our website.
* One pager for new members was distributed for comments.

1. Treasurers Report

* Bookkeeping is being done by Cino Group now and we are ready for the March audit.
* Budget has been revised.
* Craven, Diamond and Galbraith will meet with the City Treasurer to sort out the Bad Debt issue and Councilor Craven will set that up.
* 2016 Budget will be edited and sent by email for approval from Diamond, before the AGM.

1. GM Position

* One more interview next Tuesday at 5pm.
* We hope to have the new GM by the AGM.

1. AGM – March 10th will stand and Councilor Craven will speak along with financials and a social media report.
2. ACHR judging committee – Sonja will attend.
3. Meeting Adjourned: 9am, Thank you.
4. Next Meeting: Thursday, AGM March 10th at LaSalle, 7:30am.

*Please note that all information presented*

*by Guest Speakers is to be considered confidential.*